

WOKINGHAM BOROUGH COUNCIL EXECUTIVE FORWARD PROGRAMME

THIS DOCUMENT IS A “NOTICE” IN ACCORDANCE WITH
THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)(MEETINGS AND ACCESS TO INFORMATION)(ENGLAND)
REGULATIONS 2012

Executive Forward Programme - March 2023 to February 2024

Updated 07 March 2023

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why / Explanation for any deferment of item
EXECUTIVE MEETING – 21 MARCH 2023						
WBC 1345	Local Cycling and Walking Infrastructure Plan Purpose: To adopt the borough wide Local Cycling and Walking Infrastructure Plan (LCWIP) as the borough's guiding document for future bidding and implementation of walking and cycling schemes on the identified strategic networks.	Executive	LCWIP report and its appendices Equality Impact Assessment (EqIA) form: Initial impact assessment	Director, Place and Growth - Simon Dale/ Robert Curtis	Executive Member for Active Travel, Transport and Highways - Paul Fishwick	N/A
WBC 1346	Officer Response to Recommendations of the Local Cycling, Walking and Infrastructure Plan Task and Finish Group Purpose: To consider the officer response to recommendations of the Local Cycling, Walking and Infrastructure Plan Task and Finish Group.	Executive	Task and Finish Group summary report, recommendations, and officer responses.	Director, Place and Growth - Simon Dale/ Robert Curtis, Callum Wernham	Executive Member for Active Travel, Transport and Highways - Paul Fishwick	N/A

WBC 1344	Finchampstead Neighbourhood Plan Purpose: Approval of Executive is sought to accept the changes recommended by the Examiner and to progress the plan to a referendum.	Executive	Examination Report Draft Decision Statement A copy of the 'Finchampstead Neighbourhood Development Plan Referendum Version' is available on request	Director, Place and Growth - Simon Dale/ Ben Davis, James McCabe, Ian Church	Executive Member for Planning and Local Plan - Lindsay Ferris	N/A
WBC 1343	Twyford Neighbourhood Plan Purpose: Approval of Executive is sought to accept the changes recommended by the Examiner and to progress the plan to a referendum.	Executive	Examination Report Draft Decision Statement A copy of the 'Twyford Neighbourhood Development Plan Referendum Version' is available on request	Director, Place and Growth - Simon Dale/ Ben Davis	Executive Member for Planning and Local Plan - Lindsay Ferris	N/A
WBC 1342 104	Delivering the Ukrainian/Afghan Refugee Resettlement Government Grant Allocation Purpose: To ask Executive to approve the release of developer contributions for affordable housing through a delegated decision to enable the purchase of properties to support the Ukrainian/Afghan Refugee Resettlement Programme, for which the Council has been given a provisional grant allocation by central Government.	Executive	Executive report	Director, Place and Growth - Simon Dale/ Frances Haywood	Deputy Leader of the Council and Executive Member for Housing - Stephen Conway	N/A
WBC 1347	Shareholders Update - March 2023 Purpose: To consider various items related to the business of the Council owned companies, including their trading position	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A

WBC 1340	Officer Response to Recommendations of the Preferred Registered Providers Task and Finish Group Purpose: To consider the officer response to recommendations of the Preferred Registered Providers Task and Finish Group.	Executive	Scrutiny report and officer response to recommendations.	Director, Place and Growth - Simon Dale/ Frances Haywood, Callum Wernham	Deputy Leader of the Council and Executive Member for Housing - Stephen Conway	N/A
WBC 1339	Data & Information Management Framework Purpose: To agree the framework in place for the Council's data and information governance arrangements.	Executive	Data & Information Management Framework	Deputy Chief Executive - Graham Ebers/ Andrew Moulton	Executive Member for Climate Emergency and Resident Services - Sarah Kerr	N/A
WBC 1337	Customer Experience Strategy Purpose: To present a new Customer Experience Strategy, following resident, community and partner engagement.	Executive	A draft copy of a new Customer Experience Strategy.	Director, Communities, Insight and Change -/ Jackie Whitney	Executive Member for Climate Emergency and Resident Services - Sarah Kerr	N/A
WBC 1336	Biodiversity Net Gain Pilot Project Purpose: To approve investment in a Biodiversity Net Gain Project on Council owned land.	Executive		Director, Place and Growth - Simon Dale/ Andy Glencross	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A
WBC 1334	Tackling Poverty Strategy year 1 Action Plan Purpose: To agree the year 2 action plan for delivering the Tackling Poverty Strategy	Executive	Action plan to support year2 of the Tackling Poverty Strategy	Chief Executive - Susan Parsonage/ Emily Higson	Executive Member for Equalities, Inclusion and Fighting Poverty - Rachel Bishop-Firth	N/A
WBC 1326	Waste collection proposal Purpose: To consider the proposed change of collection methodology and containment for refuse and recycling in the borough	Executive	Full report, finances, consultation responses, policies.	Director, Place and Growth - Simon Dale/ Richard Bisset	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A

WBC 1333	Procurement of Tree Maintenance Framework Contract Purpose: To procure a 4 year framework contact for the tree maintenance works required for Council owned trees.	Executive		Director, Place and Growth - Simon Dale/ Laura Buck	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A
WBC 1331	Covid Memorial Woodland Purpose: To seek Executive approval to proceed with the recommended site and scheme for the proposed Covid Memorial Woodland.	Executive		Director, Place and Growth - Simon Dale/ Laura Buck	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A
WBC 1325	Children's Services Overview & Scrutiny Recommendations to the Executive Purpose: To put forward recommendations agreed at the Children's Services Overview and Scrutiny Committee	Executive		Director, Children's Services - Helen Watson/ Luciane Bowker	Executive Member for Children's Services - Prue Bray	N/A
WBC 1338	Toutley East Development - Update on delivery and residential delivery model Purpose: The Toutley East Development comprises the delivery of a new dementia care home, housing development and supporting infrastructure. This report provides an update on the Toutley East Development from that previously given to the Executive in July 2022, including changes in the financial assumptions resultant from changes in the market. In addition, recommendations are made with respect to the residential delivery model.	Executive Council		Deputy Chief Executive - Graham Ebers/ David Smith	Executive Member for Finance - Imogen Shepherd-DuBey, .Leader of the Council and Executive Member for Business and Economic Development- Clive Jones	N/A Financial information
WBC 1350	Moving Traffic enforcement	Executive	Appendix A – List of	Director, Place and	Executive Member	N/A

	<p>Purpose: To provide the Executive with details of the Moving Traffic contraventions powers that if granted can be used to enforce traffic controls which are enabled through Traffic Regulation Orders (TROs) and the correct signing and lining and included the following, driving through a 'No Entry' sign; turning left or right when instructed not to do so; entering yellow box junctions when your exit was not clear; driving where motor vehicles were prohibited; and driving a private vehicle on a route for buses only and to seek approval to implement these powers.</p>		<p>sites and site plans Appendix B - Copy of DfT application Appendix C – Consultation outcome report. Appendix D – Equality impact assessment Appendix E – Consultation letter to Chief of Police and response</p>	<p>Growth - Simon Dale/ Matt Gould</p>	<p>for Active Travel, Transport and Highways - Paul Fishwick</p>	
107 WBC 1341	<p>Climate Emergency Position Paper Purpose: To provide an update to members on the current climate emergency position, including the solar together and home decarbonisation schemes.</p>	Executive	Position Paper	<p>Director, Place and Growth - Simon Dale/ Andrew Collins</p>	<p>Executive Member for Climate Emergency and Resident Services - Sarah Kerr</p>	N/A
WBC 1349	<p>Off Street Car Park Charges Purpose: To make a decision on implementing the proposal to increase off street car park charges following the end of the statutory objection period as part of the Notice Of Marking (Various Off-Street Borough Car Parks No. 1) Order 2023 TRO.</p>	Executive	<p>Appendix 1 - Proposed Parking Charges Appendix 2 - Extraordinary Overview and Scrutiny Management Committee on the 25 October report pack Appendix 3 - Officer Response to Call-In re Off Street Car Park Charges Appendix 4 - Minutes of Extraordinary Overview and Scrutiny</p>	<p>Director, Place and Growth - Simon Dale/ Matt Gould</p>	<p>Executive Member for Active Travel, Transport and Highways - Paul Fishwick</p>	N/A

			Management Committee on the 25 October Appendix 5 - Responses received following statutory objection period			
EXECUTIVE MEETING – 25 MAY 2023						
WBC 1351	Revenue Monitoring 2022-23 - Outturn Purpose: To report the revenue outturn position of the Council for 2022/23 financial year highlighting the effective management of the Council's finances to ensure value for money for council tax payers, housing tenants and schools.	Executive		Deputy Chief Executive - Graham Ebers/ Stu Taylor	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
108 WBC 1352	Capital Monitoring - Outturn 2022/23 Purpose: To inform Members of the capital programme outturn for 2022/2023, seek approval for the relevant budget carry forwards and demonstrate effective and safe use of our resources to deliver service improvements and service continuity through capital investments.	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1353	Tackling Poverty Strategy year 2 Action Plan Purpose: For the Executive to agree the Tackling Poverty Year 2 Action Plan	Executive		Chief Executive - Susan Parsonage/ Emily Higson	Executive Member for Equalities, Inclusion and Fighting Poverty - Rachel Bishop-Firth	N/A
WBC 1354	Wokingham Borough Council	Executive		Director, Place and	Executive Member	N/A

	Tree Strategy Purpose: To seek Executive approval to adopt the Wokingham Borough Council Tree Strategy			Growth - Simon Dale/ Laura Buck	for Environment, Sport and Leisure - Ian Shenton	
EXECUTIVE MEETING – 29 JUNE 2023						
WBC 1355	Adult Social Care Strategy and Social Care Futures Purpose: For Executive to: *note progress in the delivery of the Council's Adult Social Care Strategy and *approve commitment to Social Care Future vision	Executive		Director, Adult Social Care and Health - Matt Pope/ Iftkhar Ahmed	Executive Member for Health, Wellbeing and Adult Services - David Hare	N/A
109 WBC 1356	Delivery of Wellington Road Affordable Housing Scheme Purpose: To get Executive approval for the proposed delivery and funding of the affordable housing scheme at Wellington Road, Wokingham	Executive	Main Executive report and appendices	Director, Place and Growth - Simon Dale/ Frances Haywood	Deputy Leader of the Council and Executive Member for Housing - Stephen Conway	N/A
EXECUTIVE MEETING – 27 JULY 2023						
WBC 1357	Capital Monitoring 2023/24 - Q1 Purpose: To consider the Capital Monitoring position at the end of Quarter 1.	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1358	Revenue Monitoring 2023-24 Q1 Purpose: To consider the revenue budget position at the end of Quarter 1	Executive		Deputy Chief Executive - Graham Ebers/ Stu Taylor	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1359	Shareholders Report 2022/23 - Outturn Purpose: To consider the Annual Shareholders' Report	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A

EXECUTIVE MEETING – 26 OCTOBER 2023						
WBC 1360	Revenue Monitoring 2023-24 Q2 Purpose: To consider the revenue budget position at the end of Quarter 2	Executive		Deputy Chief Executive - Graham Ebers/ Stu Taylor	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1361	Capital Monitoring 2023/24 - Q2 Purpose: To consider the Capital Monitoring position at the end of Quarter 2.	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
EXECUTIVE MEETING – 25 JANUARY 2024						
WBC 1362	Revenue Monitoring 2023-24 Q3 Purpose: To consider the revenue budget position at the end of Quarter 3.	Executive		Deputy Chief Executive - Graham Ebers/ Stu Taylor	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1363	Capital Monitoring 2023/24 - Q3 Purpose: To consider the Capital Monitoring position at the end of Quarter 1.	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1364	Chief Finance Officer's Report 2024/25 Purpose: Provide strategic oversight for the 2024-25 budget setting	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1365	Shareholders Update - January 2024 Purpose: To consider various items related to the business of the Council owned companies, including their trading position	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
EXECUTIVE MEETING – 22 FEBRUARY 2024						
WBC 1366	Housing Revenue Account Budget 2024/25 Purpose:	Executive	Housing Revenue Account Budget 2024/25	Deputy Chief Executive - Graham Ebers/	Executive Member for Finance - Imogen Shepherd-	N/A

	The revenue and capital budgets for 2024/25 are set and tenants rent levels are set for 2024/25 to ensure sound finances and value for money in providing housing services for council tenants.			Mark Thompson	DuBey	
WBC 1367	Treasury Management Strategy 2024-2027 Purpose: Note the treasury management procedures, limits, and objectives for 2024/25. Effective and safe use of our resources to deliver service improvements and service continuity through the management of the council's cash flow and investments while funding the capital programme.	Executive	Treasury Management Strategy 2024-2027	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1368	Capital Programme and Strategy 2024-2027 Purpose: The capital programme and strategy 2024 – 2027 sets out the capital investment for the benefit of the community and how this is funded.	Executive	Capital Programme and Strategy 2024-2027	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1369	Medium Term Financial Plan 2024-2027 Including Revenue Budget Submission 2024/25 Purpose: To provide the Executive with the key revenue budget extract for 2024/25 of the Medium Term Financial Plan (MTFP) 2024-2027 for submission to Council.	Executive	Medium Term Financial Plan 2024-2027 Including Revenue Budget Submission 2024/25	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A

Members of the Executive:-

Clive Jones

Leader of Council and Executive Member for Business and Economic Development

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Stephen Conway Rachel Bishop-Firth Paul Fishwick Prue Bray Lindsay Ferris David Hare Sarah Kerr Ian Shenton Imogen Shepherd-DuBey			Deputy Leader of the Council and Executive Member for Housing. Equalities, Inclusion and Fighting Poverty Active Travel, Transport and Highways Children's Services Planning and Local Plan Health & Wellbeing and Adult Services Climate Emergency and Resident Services Environment, Sport and Leisure Finance			

Note:

Unless the matter has been listed as being likely to be discussed in private, copies of the reports associated with the above decisions will be available no earlier than five days before the meeting at the Council Offices, Shute End, Wokingham; on the Council's website; by contacting a member of the Democratic Services Team on 0118 974 6053 or by emailing democratic.services@wokingham.gov.uk

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